

**外國人力仲介公司變更認可事項申請書**  
**Application of Change of Recognition for Foreign  
 Employment Service Agency**

申請項目(可複選) Applying Items (multiple choice) :

- 變更公司名稱 Change Name of Agency
- 變更公司地址 Change Address of Agency
- 變更負責人 Change the owner of Agency
- 負責人姓名變更 Change Name of owner
- 變更電話 Change Telephone no. of Agency
- 變更 Change E-MAIL address of Agency
- 其他變更事項(請敘明)Change of others (Please state below) :

<input type="checkbox"/> 變更 後機構 名稱 Change of Name of the Agency	英文名稱(務必填寫) Name in English (required)	
	當地國語文名稱 Name in the mother tongue language	
	中文名稱(若無中文名 稱者,可免填) Name in Chinese (If not applicable, go to the next section)	
<input type="checkbox"/> 變更後機構負責人姓名(英文) Change of Name of the Owner of the Agency (in English)		
<input type="checkbox"/> 變更後機構地址(英文) Change of Address of the Agency (in English)		
<input type="checkbox"/> 變更後機構電話 Telephone No. of the Agency		
<input type="checkbox"/> 變更後機構傳真號碼 Fax No. of the Agency		
<input type="checkbox"/> 變更後電子郵件信箱 E-mail address		

申請人 Applicant	<p>以上資料及所附文件均屬實，如有虛偽，願負本國及中華民國法律上之一切責任。Both Parties shall be subject to applicable laws for any fabrication and/or falsification of above facts.</p> <p>機構名稱(英文)：_____</p> <p>Name of the Agency (in English)</p> <p>負責人或代表人簽名：_____</p> <p>Signature of the owner or representative of the agency.</p> <p>國家別 Nationality：  <input type="checkbox"/> 泰國 THAILAND                      <input type="checkbox"/> 菲律賓 PHILIPPINES  <input type="checkbox"/> 印尼 INDONESIA                      <input type="checkbox"/> 越南 VIETNAM  <input type="checkbox"/> 馬來西亞 MALAYSIA                      <input type="checkbox"/> 蒙古 MONGOLIA  <input type="checkbox"/> 其他 Other:</p> <p>機構編號 No. of the Agency：_____</p> <p>郵寄地址(中華民國以外地址請填寫英文) Mail address (not in the ROC, please fill in English)：          _____</p> <p>聯絡人 Contact person:_____</p> <p>聯絡電話 Telephone:(____)-_____</p> <p>E-MAIL Address：_____</p> <p>申請日期 Date：公元_____年 Year_____月 Month_____日 Day</p>
	受委託人 Name of the Person Entrusted

一、申請認可應檢附下列文件（請依序排列）：Required documentation for recognition(please organize in order)：

- 1.本申請書(私業許表 P-2) Original of this application form 。
- 2.當地國政府許可從事就業服務業務之許可證或其他相關證明文件影本及其中譯本。

Copy of the permit of employment service issued by the government in the home country along with Chinese translation version 。

- 3.審查費新臺幣 250 元(請購買中華民國之郵局匯票繳交，受款人為「**勞動部勞動力發展署**」)。

Fee of **NT\$250** (please purchase the postal money order in the post office in the ROC, the receiver is :「**勞動部勞動力發展署**」 (Chinese only) .

二、注意事項：本申請書及附件均需由申請人當地國法院或公證人之公證，並經中華民國駐當地國代表處驗證。

Note: This application form and associated documentation must be duly notarized by a court or Notary Public in the home country of the agency making application, and approved by the local ROC representative office in that country.

※ 相關法規及申請程序，請依照本部勞動力發展署網站 <http://www.wda.gov.tw> 所載最新規定辦理。

The hottest editions of related regulations and applying procedure are available in the website of Workforce Development Agency, Ministry Of Labor <http://www.wda.gov.tw>