

雇 主 聘 僱 外 國 人 申 請 書 (外 國 人 代 雇 主 申 請, 中 英 文 版)

APPLICATION FORM FOR EMPLOYMENT OF FOREIGNERS

(For foreigner to apply on behalf of the employer)

工作類別： Category A3 多元陪伴照顧服務工作 Diverse Companionship and Care Services	申請項目：接續聘僱許可 Applying Item: consecutive employment permit □62 至公立就業服務機構接續 public employment service institution □63 三方合意 three-party consent □63 雙方合意 two-party consent
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請詳閱背面填表說明
notice on the back

外國人填寫欄位 Foreigner information							
國籍 Nationality	護照號碼 (填表說明注意事項 二) Passport Number (see notice 2)	外國人行動電話 (必填, 填表說明注意事項 三) mobile number (required, see notice 3)				外國人電子郵件 (請擇一勾選, 填表說明注意事項三) e-mail (Tick one of the boxes, see notice 3)	
菲律賓 The Philippines							□有 Yes: □無 No
本申請案回復方式：□親取 □郵寄至外國人工作地址(請擇一勾選) I would like <input type="checkbox"/> to pick up the official document or <input type="checkbox"/> to have the official document deliver to foreigner's work address.(Tick one of the boxes above)							
本人聲明本申請案所填寫資料及檢附文件等均屬實，如有虛偽，願負法律上之一切責任。 I hereby declare the information and documents provided to be true, and confirm with full legal responsibility for any perjuries found.							
外國人簽名： Foreigner's signature:							

雇主協助外國人填寫欄位 Application information											
雇主統一編號 Employer's tax ID number											
登記地址 (有附則免填) Registration address (not required if the registration certificate is attached.)	□□□ (郵遞區號) □□□ (post code)	縣 市	鄉 市區	鎮 街	路 city/county	段 district/township	巷 village	弄 section	號 alley	樓 No.	
法人基本資料(有附則免 填, 填表說明注意事項四) Legal person's information (see notice 4)	負責人姓名 Name of the responsible person										
	身分證字號 ID number		□□□ (郵遞區號) □□□ (post code)	縣 市	鄉 市區	鎮 街	路 city/county	段 district/township	巷 village	弄 section	號 alley
審查費收據(有附則免 填, 填表說明注意事項 五) Receipt of application fee	繳費日期 Date		年 y/	月 m/	日 d	郵局局號(6 碼) Branch code (6 digits)					
	劃撥收據號碼(8 碼)或交易序號(9 碼) Receipt No. (8 digits) or transaction No. (9 digits)										

(see notice 5)											
招募許可函文號(有附則免填，填表說明注意事項六) Recruitment permit number (see notice 6)											
入國引進許可函文號(有附則免填，填表說明注意事項六) Introduction permit number (see notice 6)											
前任外國人資料(填表說明注意事項七) Previous foreigner's information (see notice 7)	國籍 nationality										
	護照號碼 Passport Number										
原雇主聘僱或接續聘僱許可函文號(有附則免填，填表說明注意事項六) Original (Consecutive) employment permit number (see notice 6)											
接續聘僱通報證明書序號(有附則免填，填表說明注意事項八) Certification number of notification on consecutive employment (see notice 8)											
外國人向入出國管理機關申請居留(填表說明注意事項十一) The foreign national shall apply for residency with the immigration authority. (see notice 11)	<input type="checkbox"/> 是	yes	<input type="checkbox"/> 否	No							
原雇主名稱 Original employer		原雇主統一編號 Original employer's tax Id number									
接續日期 Date of consecutive employment		年	月	日							
		v/	m/	d/							

同意外國人代雇主申請聘僱許可切結書

Authorization letter

雇主 (統一編號：) 同意由本案外國人 (護照號碼：) 代為申請
聘僱許可，並聲明本申請案所填寫資料及檢附文件等均屬實，如有虛偽，願負法律上之一切責任。

The employer _____ (Tax ID number: _____) authorize the foreigner in this application _____ (Passport number: _____) to apply for the employment permit. I hereby declare the information and documents provided to be true, and confirm with full legal responsibility for any perjuries found.

雇主： 负责人： (签章)

雇主 (英文) 负责人 (英文) (签名)
Employer Responsible person (Signature)

雇主行動電話：

(不得填列私立就業服務機構之聯絡資訊)

Employer's mobile number:

(Cannot be the contact information of the private employment services institution.)

雇主電子郵件：

(不得填列私立就業服務機構之職終資訊)

e-mail:

(Cannot be the contact information of the private employment services institution)

(不得填列私立就業服務機構之聯絡資訊)

Employ

(Cannot be the contact information of the private employment services institution.)

※以上3項聯絡資訊，請確實填寫

人或可聯繫至雇主之親友電話，如未確實填寫雇主聯絡資訊，將不予核發許可證。

時聯繫說明申請案件審查情形及後續聘僱管理注意事項之用，以利縮短案件審查時間，與保障雇主聘僱外國人之權益！

Please fill in the three contact methods above. According to the regulations, the employer needs to provide either a mobile an email or a landline phone number at which the employer (or a contact person) can be reached. If the contact information of the employer is not provided, the Ministry of Labor will not issue the permit. The contact information will be used for the authority when needed (to inform the status of the application or attentive matters). To shorten the processing time and guarantee the rights and benefits of the employers in hiring foreigners, please fill in the form properly.

中華民國

年
Year

月
month

日
day

收文章：

Receipt Stamp

收文號：

Case Number

填表說明注意事項 Notice :

一、相關法規及申請程序，請依照本機關網站所載最新規定辦理。

1. Relevant regulations and application procedures, please follow the latest regulations on the website of Workforce Development Agency.

二、新任外國人請填護照號碼，倘非首次來臺受聘且有護照號碼異動之情事，應立即向內政部移民署辦理居留資料異動事宜。

2. Foreigner's passport number is required. If the foreigner is not employed in Taiwan for the first time and has renewed the passport number, he/she shall immediately apply to the Immigration Agency of the Ministry of the Interior for the update of your information.

三、新任外國人行動電話必填，且不得與雇主或委任私立就業服務機構電話相同，未填寫者，將退請補正確確認；電子郵件須勾選「有」或「無」，未勾選者，將退請補正確確認，若勾選「有」，請確實填寫且不得與雇主或委任私立就業服務機構電子郵件相同。

3. The novice (newbie) foreigner's mobile number is required and cannot be the same as the phone number of the employer or the appointed private employment services institution. If the phone number is not provided, the application will be returned for revision; the email section must be checked "Yes" or "No", or else the application will be returned for revision. If you tick "Yes", please enter the email address and it must not be the same as the email of the employer or the appointed private employment services institution.

四、法人基本資料：指由法人申請設立之機構，負責人需填列法人登記證書所列代表法人之董事。

4. Legal person's information: Institution set up by a legal person. The responsible person shall be the director represents the legal person who is listed in the legal person registration certificate. You can leave this field blank if the certificate is attached.

五、審查費(公立就業服務機構：100 元，雙方或三方合意：200 元)收據：分為電腦收據(白色)及臨櫃繳款收據(綠色或藍色)2 種，填寫如下：

5. There are two types of receipt of the application such as a WHITE slip and a BLUE or Green slip (100 NTD for public employment service institution; 200 NTD for two-party or three-party consent).

(1) 電腦收據(各郵局開具之白色收據)：

If you pay at the post office (a WHITE slip)

範例 00002660 110/06/11 16:46:33 00002660 110/06/11

Ex. 003110 1A6 297174

劃撥收據號碼(8 碼)
receipt No. (8 digits)

繳費日期
date

003110

郵局局號 branch code

填寫 繳費日期：110 年 6 月 11 日，郵局局號：003110，劃撥收據號碼(8 碼)：00002660

Fill in the form as follow: payment date: 110 y 06 m 11 d; branch code: 030110; receipt No. (8 digits): 00002660

(2)臨櫃繳款收據(郵局派本機關駐點開具之綠色或藍色收據)：

If you pay at our office (a BLUE or Green slip)

範例 右上角 B-5103097，經辦局章戳

Ex. upper right corner B-5103097;
with the stamp of the post office

局號	000100-6
110.06.11	

填寫 交易序號(9 碼)：B-5103097，繳費日期：110 年 6 月 11 日，郵局局號：000100

Fill in the form as follow

transaction No. (9 digits): B-5103097 ; payment date: 110 y 06 m 11 d ;branch code: 000100

六、許可函文號：範例 勞○○○字第 1100641633 號，填寫為 第 1100641633 號。

6. Employment permit number: ex. 勞○○○字第 1100641633 號, please enter 1100641633. You can leave this field blank if the permit is attached in the application.

七、提前申請入國引進及遞補者需填寫前任外國人資料。

7. Previous foreigner's information is required in applying for early introduction and substitution.

八、當地主管機關核發雇主接續聘僱外國人通報證明書(簡稱接續聘僱通報證明書)序號：範例 右上角 00000123456789 填寫為 00000123456789

8. Number of the certificate on notifying consecutive employment of the foreigner: ex. on the top right corner 00000123456789, please enter 00000123456789. You can leave this field blank if the certificate is attached in the application.

九、不同招募許可函引進之外國人，請分案申請接續聘僱許可。

9. Please apply for consecutive employment separately for foreigners from different recruitment permits.

十、申請文件除政府機關、醫療機構、學校或航空公司核發或開具之證明文件外，應加蓋申請人或公司及負責人印章。

10. According to the related regulations, documents should include the stamps of the company and the stamps of the responsible person. (Documents issued by the government, school, health facility and airline are exempt.)

十一、雇主於申請聘僱許可前應為外國人向入出國管理機關申請居留，經本部查明未申請居留，應於通知補正期限內完成居留申請。

11. Before applying for the employment permit, the employer shall apply for residency for the foreign national with the immigration authority. If the Ministry verifies that the residency application has not been filed, the employer shall complete the residency application within the prescribed correction period.